

JUDICIAL BRANCH CERTIFICATION COMMISSION

Third Amended Commission Meeting Agenda

Third Court of Appeals
Price Daniel, Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 7, 2026
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

The meeting can be viewed by the public on YouTube on the Texas Courts Channel at <https://www.youtube.com/@TexasCourts>

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledges of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Chair of the Commission
 - B. Regulatory Services Division Report – Commission Director
- IV. Public Comment *Comments will be limited to no more than three minutes*
- V. Approval of Prior Meeting Minutes
 - A. Commission Meeting Minutes from May 1, 2026
- VI. Commission Disciplinary Actions by Default
 - Process Servers Certification**
 - A. In the Matter of Toyin Akinnibosun, Cause No. 0762
 - B. In the Matter of Michelle Banchs, Cause No. 0878
 - C. In the Matter of Ganiyat Arowona, Cause No. 0988
 - D. In the Matter of Ganiyat Arowona, Cause No. 1007
 - Court Reporters Certification**
 - E. In the Matter of Kelly Kelly, Cause No. 0799
- VII. Agreed Final Order - Acceptance by Respondent of Penalty and Sanction
 - Process Servers Certification**
 - A. In the Matter of Moses Daniel, Cause No. 0868
- VIII. Court Reporters Certification Complaint Review Committee Recommended Dismissal
 - A. In the Matter of Cause No. 0782
- IX. Approval of Settlement Agreements
 - Process Servers Certification**
 - A. In the Matter of Voke Obi, Cause No. 0892

Court Reporters Certification

- B. In the Matter of Deborah Quarles, Cause No. 0838
- C. In the Matter of Amy Russell, Cause No. 0846
- D. In the Matter of Angela Ralston, Cause No. 0904
- E. In the Matter of Janet Dugger, Cause No. 0910

X. Administrative Dismissals of Complaints

Process Servers Certification

No Misconduct:

- A. In the Matter of Cause No. 0795
- B. In the Matter of Cause No. 0811
- C. In the Matter of Cause No. 0839
- D. In the Matter of Cause No. 0858
- E. In the Matter of Cause No. 0874
- F. In the Matter of Cause No. 0875
- G. In the Matter of Cause No. 0877
- H. In the Matter of Cause No. 0881
- I. In the Matter of Cause No. 0882
- J. In the Matter of Cause No. 0884
- K. In the Matter of Cause No. 0894
- L. In the Matter of Cause No. 0896
- M. In the Matter of Cause No. 0919
- N. In the Matter of Cause No. 0924
- O. In the Matter of Cause No. 0928
- P. In the Matter of Cause No. 0930
- Q. In the Matter of Cause No. 0932
- R. In the Matter of Cause No. 0933
- S. In the Matter of Cause No. 0939
- T. In the Matter of Cause No. 0942
- U. In the Matter of Cause No. 0944

Outside of Commission's Jurisdiction:

- V. In the Matter of Cause No. 0898

Court Reporters Certification

No Misconduct:

- W. In the Matter of Cause No. 0890
- X. In the Matter of Cause No. 0895
- Y. In the Matter of Cause No. 0911
- Z. In the Matter of Cause No. 0925
- AA. In the Matter of Cause No. 0937
- BB. In the Matter of Cause No. 0938

XI. Administrative Dismissal of Complaint and Requests for Reconsideration

Court Reporters Certification

- A. In the Matter of Cause No. 0893
- B. In the Matter of Cause No. 0926
- C. In the Matter of Cause No. 0927

Guardianship Certification

- D. In the Matter of Cause No. 1047

- XII. Surrender of Process Server Certification
 - A. Oluwole Dada, Cause No. 0835
- XIII. Requests for Reconsideration of Denial of Application- CLOSED SESSION
 - A. S. Carl
 - B. C. Conley
 - C. T. Hodges
- XIV. Requests to Extend/Renew the Provisional Guardian Certification Period
 - A. Jovie Kambo
 - B. Charles Steward
- XV. Administrative Matters Relating to the Commission
 - A. Implementation of Supreme Court of Texas amendment to Commission Rule 3.1, Initial Applications
 - B. Proposed Amendments to Standardized Process Server Curriculum
 - C. Update on Court Recording Study
 - D. Update on Alzheimer's Training Video
 - E. Update on Office of Court Administration's Supported Decision-Making Study (related to Guardianships)
 - F. Update on Commission and Subcommittee Memberships and Related Items
 - G. Commission Meeting Dates
 - 1. Next Commission Meeting & Proposed Meeting Dates for FY 2027
 - a. Friday, November 6, 2026 (Next Commission Meeting)
 - b. Friday, February 5, 2027
 - c. Friday, May 7, 2027
 - d. Friday, August 6, 2027
 - H. Update on Previously Approved Revisions to JBCC Rules, Fees, and Code of Ethics Related to Process Servers and Process Server Examination
- XVI. Closing Remarks
- XVII. Adjournment

The Commission may meet in closed session pursuant to Section 8, Exception to Requirement that Meetings Be Open, of the Commission's *Public Meetings Policy* to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact the Compliance Department at (512) 475-4368 or compliance@txcourts.gov no later than five (5) business days prior to the meeting to make appropriate arrangements.