

**TEXAS FORENSIC SCIENCE COMMISSION**  
**QUARTERLY MEETING MINUTES**

The Texas Forensic Science Commission (Commission) met in person and by videoconference on October 24, 2025, at the Barbara Jordan State Office Building at 1601 Congress Avenue, Room 2.034, Austin, Texas 78701.

**Members Present:** Jeffrey Barnard, MD, Presiding Officer  
Michael Coble, PhD  
Stacey Mitchell, DNP  
Jasmine Drake, PhD  
Sarah Kerrigan, PhD  
Erika Ziemak, MS  
Patrick Buzzini, PhD  
Jarvis Parsons, JD

**The following members attended the meeting via Zoom video conference: Dr. Patrick Buzzini, Dr. Stacey Mitchell, Dr. Jasmine Drake, Dr. Sarah Kerrigan, and Mr. Jarvis Parsons.**

**Members Absent:** Mark Daniel, JD

**Staff Present:** Lynn Garcia, General Counsel  
Chelsea Estes, Commission Coordinator  
Leigh Tomlin, Associate General Counsel  
Robert Smith, Senior Staff Attorney  
Jarrah Kennedy, Scientific Program Coordinator  
Veena Mohan, Assistant General Counsel  
Steve Miller, Multimedia Producer  
Rodney Soward, Licensing Program Specialist

**During this meeting, the Commission considered and acted on the following items. The Commission took breaks as necessary.**

**1. Call meeting to order. Roll call for members. Excuse any absent board members.**

Barnard called the meeting to order at 9:00 a.m. Commissioners were present as indicated above.

**MOTION AND VOTE:** *Ziemak moved to excuse Daniel's absence. Drake seconded the motion. The Commission unanimously adopted the motion.*

**2. Review and adopt minutes from the July 25, 2025, quarterly commission meeting and September 5, 2025, investigative panel meeting for disclosure No. 24.45 Thiessen, Mark (Department of Public Safety – Houston; Toxicology).**



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**MOTION AND VOTE:** *Drake moved to approve the July 25, 2025, quarterly commission meeting minutes. Coble seconded the motion. The Commission unanimously adopted the motion.*

**MOTION AND VOTE:** *Parsons moved to approve the No. 24.45 Thiessen, Mark (Department of Public Safety – Houston; Toxicology) September 5, 2025, minutes as drafted. Kerrigan seconded the motion. The Commission unanimously adopted the motion.*

3. **Office administrative update (including but not limited to the following administrative items for discussion: introduction of Commission Scientific Program Coordinator Jarrah Kennedy; FY2025 budget year-end report; FY2026 proposed budget; update on implementation of ALiS licensing platform; update on office construction). (General Counsel Garcia/Associate General Counsel Tomlin)**

Barnard introduced the new Scientific Program Coordinator, Jarrah Kennedy.

Garcia discussed the FY2025 budget status report. The fiscal year closed on August 31, 2025. Staff provided a projected budget for FY2026. The projected budget includes funding from the legislature for the Scientific Program Coordinator role.

**MOTION AND VOTE:** *Parsons moved to approve the FY2026 proposed budget. Drake seconded the motion. The Commission unanimously adopted the motion.*

Tomlin provided an update on the staff's progress in transitioning the forensic analyst licensing program's application process from TopClass, a learning management system, to ALiS, an application processing software program the Office of Court Administration's licensing and certification programs use currently. Staff members meet regularly with the ALiS programmers and the Office of Court Administration's coordinating project manager to facilitate the implementation of the new system. The target date for full implementation of the new application system by ALiS is the end of November 2025.

Garcia gave an update on the office construction by the Texas Facilities Commission. Construction is scheduled to begin on November 7, 2025, and is expected to be completed by May 2026.

4. **Discuss and consider complaints and laboratory self-disclosures pending from the July 25, 2025, quarterly commission meeting and new complaints and laboratory self-disclosures received through October 3, 2025, as detailed below.**

### **Self-disclosures Pending from July 25, 2025:**

1. **No. 25.23; Serological Research Institute (Forensic Biology/DNA)**



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A self-disclosure by the Serological Research Institute reporting an incident in its forensic biology section where an analyst obtained an unexpected female profile from a sample (notebook paper stain) from a sexual assault kit being investigated for a secondary reference from a deceased person of interest.

**MOTION AND VOTE:** *Drake moved to take no further action based on the root cause analysis and corrective actions by the laboratory and commissioners' follow-up discussion with the laboratory director. Parsons seconded the motion. The Commission unanimously adopted the motion.*

### **2. No. 25.24; Serological Research Institute (Forensic Biology/DNA)**

A self-disclosure by Serological Research Institute reporting an incident where the laboratory identified a sample switch between two cases during the quantification step of the analysis.

**MOTION AND VOTE:** *Parsons moved to take no further action based on the root cause analysis and corrective actions by the laboratory and commissioners' follow-up discussion with the laboratory director. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **Self-Disclosures Received as of October 3, 2025:**

### **3. No. 24.60; Center for Human Identification (Forensic Biology/DNA)**

A self-disclosure by the Center for Human Identification reporting an incident where the laboratory properly uploaded a developed, unidentified human remains sample to its Local DNA System (LDIS) but inadvertently failed to upload the sample to the State DNA Index System (SDIS) and the National DNA Index System (NDIS).

**MOTION AND VOTE:** *Parsons moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Buzzini seconded the motion. The Commission unanimously adopted the motion.*

**RECUSALS:** Coble, Ziemak

### **4. No. 25.27; Department of Public Safety – Lubbock (Seized Drugs)**

A self-disclosure by the Department of Public Safety – Lubbock reporting an incident where, following an analyst's separation from the laboratory and a review of his casework, the laboratory identified systemic concerns regarding improper documentation by the analyst,



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including numerous issues with contemporaneous note taking, adding or altering results after testing concluded, and changing color test results after instrumental analysis.

**MOTION AND VOTE:** *Drake moved to take no further action based on the stakeholder notifications, case review, root cause analysis and corrective actions by the laboratory. Parsons seconded the motion. The Commission unanimously adopted the motion.*

### 5. No. 25.43; Signature Science (Forensic Biology/DNA)

A self-disclosure by Signature Science, LLC reporting an incident where the laboratory discovered numerous errors and discrepancies in records created by a forensic biology screening technician authorized to perform evidence examination on casework (specifically to take DNA cuttings).

**MOTION AND VOTE:** *Parsons moved to take no further action on the self-disclosure based on the root cause analysis, case review, and corrective actions by the laboratory and the fact that the technician no longer handles evidence, participates in casework, or has access to forensic DNA laboratory spaces or casework records in the laboratory. Drake seconded the motion. The Commission unanimously adopted the motion.*

### 6. No. 25.44; Jefferson County Regional Crime Laboratory (Toxicology: Blood Alcohol)

A self-disclosure by the Jefferson County Regional Crime Laboratory reporting an incident in its toxicology section where an analyst inadvertently broke the second of two blood vials in a case while sealing the vials, after completing testing on the first vial, and lost the blood contained in the broken vial.

**MOTION AND VOTE:** *Drake moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Buzzini seconded the motion. The Commission unanimously adopted the motion.*

### 7. No. 25.55; Dallas Police Department Crime Scene Division (Crime Scene)

A self-disclosure by Dallas Police Department Crime Scene Division reporting an incident where a crime scene analyst lost a bullet collected by the hospital from a victim in a homicide case.

**MOTION AND VOTE:** *Drake moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Parsons seconded the motion. The Commission unanimously adopted the motion.*



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### 8. **No. 25.58; Plano Police Department Crime Scene Investigative Unit (Crime Scene)**

A self-disclosure by Plano Police Department Crime Scene Investigative Unit reporting an incident where a crime scene analyst failed to scan the crime scene in the case but referenced the scan in the case report.

**MOTION AND VOTE:** *Parsons moved to take no further action based on the root cause analysis, case review, and corrective actions by the laboratory. Drake seconded the motion. The Commission unanimously adopted the motion.*

### 9. **No. 25.59; Plano Police Department Crime Scene Investigative Unit (Crime Scene)**

A self-disclosure by Plano Police Department Crime Scene Investigation Unit reporting an incident where a crime scene analyst left crime scene evidence on his desk when he went off duty for the day in violation of the laboratory's standard operating procedures and, upon investigation of this incident, the laboratory discovered the same analyst altered underexposed images in another case and overwrote the original files with better quality images.

**MOTION AND VOTE:** *Parsons moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Drake seconded the motion. The Commission unanimously adopted the motion.*

### 10. **No. 25.50; Austin Forensic Science Department (Evidence; Sexual Assault Kit)**

A self-disclosure by the Austin Police Department Forensic Services Division reporting an incident where its central evidence locker refrigerator malfunctioned and caused the refrigerator to overheat to a temperature outside the acceptable range for evidence storage and 1) the laboratory's setup for digital notifications to employees fell short in notifying employees assigned to respond to the malfunction in a reasonable timeframe; and 2) an Austin Police Department sex crimes unit officer placed a sexual assault kit (SAK) in the same malfunctioned refrigerator twenty-one days after the malfunction.

**MOTION AND VOTE:** *Drake moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Ziemak seconded the motion. The Commission unanimously adopted the motion.*



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### **11. No. 25.42; Department of Public Safety Crime Laboratory Division (Evidence; Toxicology)**

A self-disclosure by the Department of Public Safety (DPS) Crime Laboratory System reporting incoming and outgoing FedEx shipments of toxicology evidence held at various FedEx facilities for extended periods of time, out of compliance with refrigeration requirements, after FedEx shut down the DPS laboratory FedEx account due to suspected fraudulent activity.

**MOTION AND VOTE:** *Ziemak moved to take no further action based on the root cause analysis, notifications, documented case notes, and corrective actions by laboratory. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **12. No. 25.46; Othram (Evidence; Forensic Biology/DNA)**

A self-disclosure by Othram reporting an incident where the laboratory inadvertently returned a box of forensic biology evidence to the wrong address, one door down, from the correct address.

**MOTION AND VOTE:** *Coble moved to take no further action based on the root cause analysis and corrective actions by the laboratory. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **Complaints Pending from July 25, 2025:**

### **13. No. 25.29; Sween, Gretchen (Houston Forensic Science Center; Ron Smith and Associates; Forensic Biology/DNA, Friction Ridge)**

A complaint filed by attorney Gretchen Sween on behalf of Lucky Ward, alleging a suspicion of evidence tampering by Ron Smith and Associates and Houston Forensic Science Center (HFSC) analysts to obtain a latent print match in a cold case and as well as significant issues involving forensic testing spanning over 10 years.

**MOTION AND VOTE:** *Parsons moved to table the complaint to allow time for the complainant to narrow the scope of the allegations and for commissioners and staff to properly review the allegations. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **Complaints Received as of October 3, 2025**

### **14. No. 25.41; Moorehouse, Martha (Texas Tech University Health Science Center of Nursing; Sexual Assault Nurse Examination)**



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A complaint filed by Martha Moorehouse on behalf of a convicted person alleging the forensic nurse who testified at trial did not follow published guidance regarding a non-acute examination finding of a perianal scar.

**MOTION AND VOTE:** *Mitchell moved to dismiss the complaint because the forensic nurse's testimony appropriately explained the difficulty in making a finding of perianal scarring and acknowledged that the skin's appearance could have been attributable to normal variation rather than scar tissue. Ziemak seconded the motion. The Commission unanimously adopted the motion.*

**15. No. 25.48; Schuette, Kevin (Department of Public Safety – Lubbock; Seized Drugs)**

A complaint filed by Kevin Schuette alleging the analyst in his case gave false testimony regarding the analysis of a substance present in a vape pen seized by law enforcement. This complaint is related to a previous complaint filed by Schuette regarding the analysis of the substance and the conversion of THCA to THC during analysis. The Commission issued a report on the prior complaint, No. 24.58.

**MOTION AND VOTE:** *Kerrigan moved to dismiss the complaint because the Commission has already addressed claims related to the analysis and found the analyst's testimony aligned with the laboratory's standard operating procedure in existence at the time. Drake seconded the motion. The Commission unanimously adopted the motion.*

**16. No. 25.52; Cale, Cynthia (Southwestern Institute of Forensic Sciences; Forensic Biology/DNA)**

A complaint by Cynthia Cale on behalf Blaine Milam asserting the recent recalculation of DNA mixture evidence in Milam's case, done to comply with the laboratory's updated guidelines for STR profile interpretation following the Commission's 2015 statewide review of mixture practices and procedures, contained scientific and methodological concerns that undermine the reliability of the conclusions drawn by the laboratory.

**MOTION AND VOTE:** *Parsons moved to dismiss the complaint because the reinterpretation was scientifically supportable and appropriate. Mitchell seconded the motion. The Commission unanimously adopted the motion.*

**RECUSAL:** Barnard



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### **17. No. 25.54; Featherston, Robert (Bexar County Criminal Investigation Laboratory; Seized Drugs)**

A complaint alleging the Bexar County Criminal Investigation Laboratory is reporting quantitative results in tetrahydrocannabinol (THC) analyses despite not being accredited in quantitative analysis for seized drugs.

**MOTION AND VOTE:** *Drake moved to dismiss the complaint because the laboratory's policy on THC reporting aligns with its scope of accreditation by ANAB. Ziemak seconded the motion. The Commission unanimously adopted the motion.*

### **18. No. 25.57; Loudon, Kevin (NMS Labs – Willow Grove; Seized Drugs)**

A complaint filed by a defense attorney alleging an NMS report regarding the analysis of tetrahydrocannabinol (THC) evidence does not comply with the guidelines contained in the Commission's final investigative report for complaint No. 24.58 (Schuette Report).

**MOTION AND VOTE:** *Kerrigan moved to dismiss the complaint because the method employed by NMS (GC-MS with derivatization) distinguishes between THC-A and THC. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **Staff Dismissals**

### **19. No. 25.47; Anonymous (Center for Human Identification; General Conflict Allegations Unrelated to Forensic Analysis)**

An anonymous complaint alleging general, non-forensic analysis conflict of interest concerns against the Center for Human Identification's Director.

**MOTION AND VOTE:** *Buzzini moved to approve the staff dismissal for failure to allege any professional negligence or professional misconduct related to a forensic analysis of physical evidence for the purpose of determining the connection of the evidence to a criminal action. Drake seconded the motion. The Commission unanimously adopted the motion.*

### **RECUSALS: Coble, Ziemak**

### **20. No. 25.49; Rogers, Chaz (Harris County Institute of Forensic Sciences; Autopsy; Firearms/Toolmarks)**

A subsequent (third) complaint filed by Chaz Rodgers asserting a post-exhumation autopsy of the deceased, Devon Chandler, varies from the conclusions made by the Southwestern Institute of Forensic Sciences' autopsy regarding the direction of travel of the bullet/projectile.



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The complaint also asserts the ammunition involved is consistent with the assigned ammunition of certain law enforcement agencies and requests each involved officer's weapons be submitted for testing.

**MOTION AND VOTE:** *Mitchell moved to approve the staff dismissal because the portion of an autopsy conducted by a medical examiner (or other forensic pathologist who is a licensed physician) is exempt from Commission jurisdiction. Ziemak seconded the motion. The Commission unanimously adopted the motion.*

**RECUSALS:** Barnard

**21. No. 25.56; Cheney, Lindsey (Tarrant County Medical Examiner's Office Crime Laboratory; Autopsy)**

A complaint filed by Lindsey Cheney regarding the autopsy of her daughter Haley Cheney by the Tarrant County Medical Examiner's Office in December 2023. The complaint alleges the medical examiner failed to conduct gunshot residue (GSR) testing or test the firearm involved for DNA or latent prints. The complaint alleges certain bruising or trauma to the body was ignored or unexplained and the medical examiner gave no consideration of gunshot trajectory. According to the complaint, the medical examiner prematurely ruled the death a suicide.

**MOTION AND VOTE:** *Buzzini moved to approve the staff dismissal because the portion of an autopsy conducted by a medical examiner (or other forensic pathologist who is a licensed physician) is exempt from Commission jurisdiction. Ziemak seconded the motion. The Commission unanimously adopted the motion.*

**5. Discuss status of crime laboratory accreditation program, including: (Tomlin)**

**a. Summary of accreditation activities, communications, and reports received since the July 25, 2025, quarterly commission meeting; and**

Tomlin reported 12 accreditation related events for consideration by the Commission this quarter. Two of the events require follow-up. Any outstanding items will carry over into the January quarterly meeting.

**b. Summary of reported non-consensus proficiency testing results from accredited crime laboratories.**

Staff reported 21 proficiency monitoring nonconsensus communications from laboratories this quarter. None of the proficiency tests required any further follow-up.



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### **6. Discuss updates from licensing advisory committee, including: (Tomlin)**

#### **a. Report on licenses issued and renewed;**

Tomlin reported there are currently 1,365 total licenses, including 515 licenses renewing this year. Staff anticipates issuing about 140 new licensees this year.

#### **b. Report and discuss items from October 23, 2025, Licensing Advisory Committee meeting;**

Tomlin reported the Licensing Advisory Committee (LAC) met on July 24, 2025. The Committee formed a small group to define what the competency requirements should be for a competency exam as another pathway to licensure as a latent print analyst. Texas Division of the International Association for Identification members, Jack Flanders and Jason Merlo, are assisting in the development of the competency exam. The Committee also discussed draft guidance documents and a checklist for an intra/inter-agency mock proficiency monitoring program and corresponding model standard operating procedures. Member Michelle Paulson is collaborating with Celestina Rossi, Investigator from the Montgomery County District Attorneys Office, to develop a training on basic standard operating procedures that will be held in January 2026.

The Committee also discussed assignments for developing an updated version of the Mandatory Legal and Professional Responsibility Course required for licensees. The Committee further issued a directive to staff to facilitate topic-based working groups that are working to update the General Forensic Analyst and Technician licensing exams, including a review of the tested domains on the exam and the reading materials. Each group has held their initial meeting, with additional meetings scheduled to follow. The groups aim to finish revisions of the study materials by the Commission's January quarterly meeting.

#### **c. Review and possibly adopt any coursework and/or criminal history evaluation recommendations from Licensing Advisory Committee;**

There were no coursework evaluations this quarter.

#### **d. Discuss and vote on recommended rule changes including, but not limited to, amendments to Section 651.222, Voluntary Licensure Forensic Analyst and Technician Licensing Requirements to: 1) permit latent print analysts working in unaccredited laboratories to fulfill the certification requirement for licensure through a competency examination administered by the Texas Division of the International Association for Identification or proctor approved by the Commission; and 2) qualify crime scene reconstruction analysts with a high**



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**school diploma or equivalent degree for licensure assuming fulfillment of other licensing requirements;**

**MOTION AND VOTE:** *Buzzini moved to adopt amendments to the rules as discussed, subject to suggested non-substantive revisions from the Office of the Governor, Texas Register, and Commission staff. Drake seconded the motion. The Commission unanimously adopted the motion.*

- e. **Discuss and vote on recommended rule changes including, but not limited to, amendments to Section 651.207, Forensic Analyst and Forensic Technician Licensing Requirements, Including Initial License Term and Fee, Minimum Education and Coursework, General Forensic Examination, Proficiency Monitoring, and Mandatory Legal and Professional Responsibility Training to: 1) remove the fee for a temporary forensic analyst and technician license; and 2) clarify scope of toxicology categories of licensure;**

**MOTION AND VOTE:** *Parsons moved to propose amendments to the rules as discussed, subject to suggested non-substantive revisions from the Office of the Governor, Texas Register, and Commission staff. Drake seconded the motion. The Commission unanimously adopted the motion.*

- f. **Discuss and vote on recommended rule changes including, but not limited to amendments to Section 651.216, Disciplinary Action to harmonize language related to disciplinary actions by the Commission with Texas Code of Criminal Procedure, Article 38.01, Section 4-c;**

**MOTION AND VOTE:** *Mitchell moved to propose amendments to the rules as discussed, subject to suggested non-substantive revisions from the Office of the Governor, Texas Register, and Commission staff. Parsons seconded the motion. The Commission unanimously adopted the motion.*

- g. **Discuss and vote on Licensing Advisory Committee nominations for any open seats; and**

**MOTION AND VOTE:** *Kerrigan moved to appoint Texas Association of Crime Laboratory Directors' nominees Celestina Rossi, Lauren Woolridge, and Ashleigh Berg to fill three open seats on the Licensing Advisory Committee. Ziemak seconded the motion. The Commission unanimously adopted the motion.*

- h. **Report on licensing issues identified by laboratories.**

There were no licensing issues to report this quarter.



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### 7. Review and possible adoption of final investigative report on complaint No. 24.45; Thiessen, Mark (Department of Public Safety Houston; Toxicology). (Garcia/Staff Attorney Smith)

Smith and Garcia presented a summary of the complaint and staff's findings and recommendations in the matter.

**MOTION AND VOTE:** *Kerrigan moved to adopt the draft investigative report subject to non-substantive revisions by staff. Parsons seconded the motion. The Commission unanimously adopted the motion.*

### 8. Report from Statewide Firearms Working Group: (Garcia/Smith)

#### a. September 30, 2025, Firearm/Toolmark Working Group Validation Assessment Tool (VAST) Working Session by Henry Swofford and Steve Lund from the National Institute of Standards and Technology;

Smith gave an update on the Firearms/Toolmark Working Group meetings. On September 20, 2025, Swofford and Lund gave a demonstration of the Validation Assessment Tool (VAST). The group is developing standard operating procedures and noting difference in their methods and operations and developing templates for documentation and validation of the new tools.

#### b. Approve the blind verification policies as recommended by the Commission's Blind Verification Working Group; and

Smith provided a list of laboratories that have developed blind verification policies.

**MOTION AND VOTE:** *Coble moved to approve the laboratory blind verification policies as recommended by the Commission's Blind Verification Working Group. Drake seconded the motion. The Commission unanimously adopted the motion.*

#### c. Approve the formation of the Method Conformance Working Group chaired by Steve Aston.

Garcia shared that laboratories from across the state are meeting to discuss the possibility of developing a standard comparison method to be used in all laboratories. Steve Aston from the Austin Forensic Science Department has volunteered to compile laboratory firearms SOPs and facilitate the Method Conformance Working Group.



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**MOTION AND VOTE:** *Ziemak moved to approve the formation of a Method Conformance Working Group chaired by Steve Aston. Drake seconded the motion. The Commission unanimously adopted the motion.*

**9. Update re: Statewide Task Force on Rapid DNA, including the group's upcoming November 7, 2025, meeting in Austin, Texas. (Garcia)**

The Statewide Task Force on Rapid DNA will reconvene on November 7, 2025.

**10. Update and discussion re: forensic analyst apprenticeship pilot program (SB 1620). (Garcia)**

Stout described the activities of a working group that is currently developing the requirements for the forensic analyst apprenticeship pilot program. The group met on October 2, 2025, and will meet again on November 7, 2025. The group reached out to the Texas District and County Attorneys Association for input on which forensic disciplines have the greatest need for capacity building.

**11. Discuss recent and upcoming forensic development training and education projects. (Garcia)**

Garcia and Tomlin attended the National Association of Forensic Science Boards annual meeting in New Haven, Connecticut. Tomlin and Garcia participated on a panel about transparency and just culture. Garcia also gave a presentation about developments from the Firearms/Toolmarks Working Groups. The American Academy of Forensic Science released abstract approvals for the annual meeting in New Orleans in February 2026. Staff also plans to provide another training on DNA interpretations for lawyers and judges.

**12. Report from the DNA Technical Leader Working Group on reporting and testimony related to DNA evaluations given activity level propositions. (Kennedy)**

Kennedy gave an update on the DNA Technical Leader Working Group. There is a subgroup of individuals across different Texas laboratories working to improve testimony and communications concerning DNA results. They are determining which strategies to pursue, including guidance, new laboratory policies, or subsequent training. Kennedy reported five key concepts that should be included in all DNA reports.

**MOTION AND VOTE:** *Coble moved to adopt the working group's recommendation to require Texas-accredited laboratories to develop, at their earliest convenience, a document describing minimum DNA reporting concepts to accompany all DNA reports. Kerrigan seconded the motion. The Commission unanimously adopted the motion.*



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**13. Update from the Texas Association of Crime Laboratory Directors. (Dr. Peter Stout, Texas Association of Crime Laboratory Directors)**

There was no update from the Texas Association of Crime Laboratory Directors this quarter.

**14. Consider possible agenda items for next quarterly meeting.**

No additional items were discussed other than those noted throughout the agenda.

**15. Schedule and location of future panel and quarterly commission meetings including, but not limited, to the January 30, 2026; April 24, 2026; July 31, 2026; October 23, 2026; and January 29, 2027, quarterly commission meetings.**

**MOTION AND VOTE:** *Ziemak moved to direct staff to schedule the, January 30, 2026, April 24, 2026, July 31, 2026, and October 23, 2026, and January 29, 2027, quarterly meetings. Drake seconded the motion. The Commission unanimously adopted the motion.*

**16. Public comment.**

There were no public comments other than that noted above.

**17. Adjourn.**

**MOTION AND VOTE:** *Kerrigan moved to adjourn the meeting. Ziemak seconded the motion. The Commission unanimously adjourned the meeting at 11:39 a.m.*