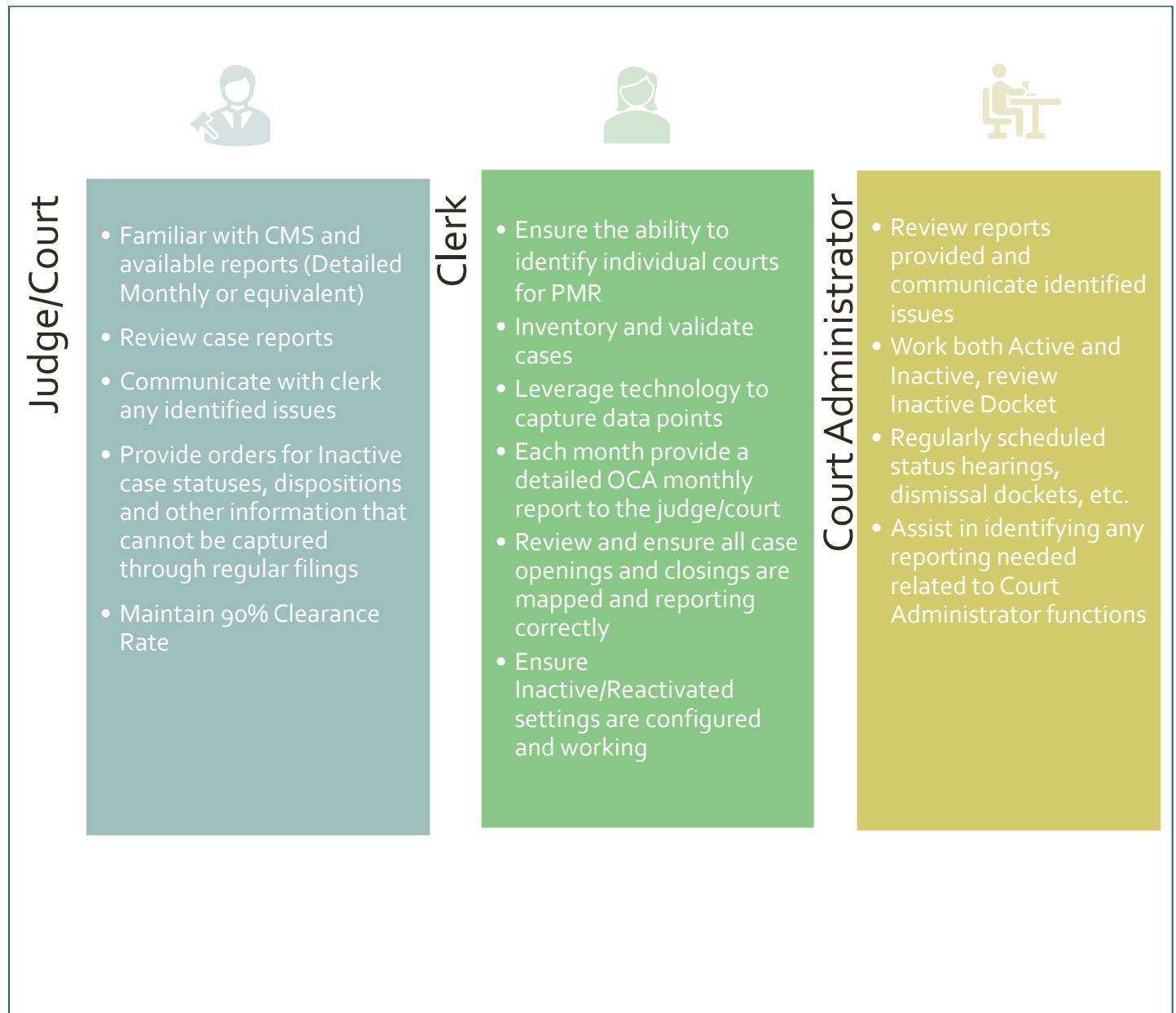


Performance Measures Reporting Roles

Understanding the Role of Key Personnel and their Contributions

This document focuses on “Rights and Roles” of key county/court offices involved working in the courts and how and when it may be important to assist in communicating, developing procedures, and providing information to assist in preparing the Annual Performance Measures Report. OCA recommends that the review of data be a team approach in efforts to assist clerks in identifying concerns and developing procedures or updating processes to ensure accurate reporting for each court.



AJR Presiding Judge



- Review Clearance Rates in their administrative region
- Provide mentoring to assist judges with improvements

Vendor/IT



- Engage with clerks and courts to configure and provide a dedicated detailed report
- Assist in identifying and leveraging technology to capture information for reports

OCA- Data Coordinator



- Assist clerks and courts in performing a review and inventory of cases
- Provide a regular resource to coordinate judge/court, administrative judge, and clerks to have regular communication and updates
- Provide one-on-one support to the clerks