



TEXAS FORENSIC SCIENCE COMMISSION

*1700 North Congress Ave., Suite 445
Austin, Texas 78701*

FORENSIC SCIENCE COMMISSION **LICENSING ADVISORY COMMITTEE** **MEETING AGENDA**

January 30, 2025, 10:00 AM

Barbara Jordan State Office Building
1601 Congress Avenue
Room 2.034
Austin, Texas 78701

This meeting of the Texas Forensic Science Commission’s Licensing Advisory Committee (Committee) will be conducted as a videoconference meeting pursuant to Texas Open Meetings Act, Government Code section 551.127. Members of the Committee and staff may appear remotely. The Committee’s officer presiding over the meeting will be present at the physical location set forth in this agenda. Members of the public may attend the meeting in person at the physical location listed above, where they may participate and make public comment. The videoconference will not include an option for the public to make public comments remotely.

During this meeting, the Committee may consider and possibly act on the following items. The Committee may take breaks as necessary. The Committee may meet in closed session on any item listed below, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551.

1. Call meeting to order. Roll call for members. Excuse any absent committee members.
2. Review and adopt minutes from the October 24, 2024 meeting.
3. Administrative update, including the number of licenses issued and renewed. Discuss status of the implementation of new license application management program (ALiS). Introduction of new Commission Coordinator, Chelsea Estes. (General Counsel Garcia/Associate General Counsel Tomlin/Program Specialist Soward).
4. Review any outstanding coursework evaluations.
5. Review any outstanding criminal history evaluations and/or licensee conduct reports from licensing applications.
6. Update on development of a guidance document for intra/inter-agency proficiency monitoring programs and standard operating procedures, including discussion and update on collaboration with the Texas Division of the International Association for Identification (TDIAI) and hosting of licensing exam at TDIAI’s annual conference, June 10-14, 2025, in League City, Texas. (Paulson)

7. Discuss the issue of the lack of available accredited firearms experts and possible resources for smaller laboratories to achieve accreditation in firearms.
8. Discuss and vote on recommended rule changes including, but not limited to, amendments to § 651.222, Voluntary Licensure Forensic Analyst and Forensic Technician Licensing Requirements, to qualify versions of the required Texas Commission on Law Enforcement (TCOLE) Course Number 2106 Intermediate Crime Scene Search taught by TCOLE-certified instructors, that were revised or established prior to 2019.
9. Discuss FBI rule change announced during January 13, 2024 National Rapid DNA Webinar, including Texas impact, including possible vote on recommendation for Commission to create state working group for the purpose of recommending criteria for Rapid DNA Licensing Program.
10. Update from the Texas Association of Crime Laboratory Directors.
11. Consider possible agenda items for next quarterly committee meeting.
12. Schedule of future quarterly committee meetings including, but not limited to, scheduled meetings for April 10, 2025, July 24, 2025, and October 23, 2025.
13. Hear public comment.
14. Adjourn.

If you have any questions, please contact Chelsea Estes at (512) 936-0770 or Chelsea.estes@fsc.texas.gov or Maggie Sowatzka at maggie.sowatzka@fsc.texas.gov. Persons with disabilities who plan to attend a Commission meeting and need assistance should contact the Commission office no later than (7) business days prior to the meeting so arrangements may be made.