



# TEXAS FORENSIC SCIENCE COMMISSION

*1700 North Congress Ave., Suite 445  
Austin, Texas 78701*

## **FORENSIC SCIENCE COMMISSION** **LICENSING ADVISORY COMMITTEE**

### **MEETING AGENDA**

**January 25, 2024, 10:00 AM**

Barbara Jordan State Office Building  
1601 Congress Avenue  
Room 2.034  
Austin, Texas 78701

**This meeting of the Texas Forensic Science Commission’s Licensing Advisory Committee (Committee) will be conducted as a videoconference meeting pursuant to Texas Open Meetings Act, Government Code section 551.127. Members of the Committee and staff may appear remotely. The Committee’s officer presiding over the meeting will be present at the physical location set forth in this agenda. Members of the public may attend the meeting in person at the physical location listed above, where they may participate and make public comment. The videoconference will not include an option for the public to make public comments remotely.**

**During this meeting, the Committee may consider and possibly act on the following items. The Committee may take breaks as necessary. The Committee may meet in closed session on any item listed below, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551.**

1. Call meeting to order. Roll call for members. Excuse any absent committee members.
2. Review and adoption of minutes from October 19, 2023 meeting.
3. Administrative update, including update on number of licenses issued and renewed. (General Counsel Garcia/Associate General Counsel Tomlin/Program Specialist Soward).
4. Review any outstanding coursework evaluations, including review and evaluation of statistics course geared towards law enforcement.
5. Review any outstanding criminal history evaluation or other licensee application conduct requests.
6. Discussion and vote to recommend to the Forensic Science Commission (Commission) a rule proposal relating to the further development of the voluntary licensure program for unaccredited forensic disciplines, including recommended changes to § 651.222 related to voluntary licensing for document examination analysts and crime scene disciplines.



## TEXAS FORENSIC SCIENCE COMMISSION

---

*1700 North Congress Ave., Suite 445  
Austin, Texas 78701*

7. Discuss and vote to recommend to the Commission updates to publish required quality standards for employing laboratories of voluntary licensees, including addition of quality standards for document examination analysts.
8. Update on status of rule adoption timeline for §§ 651.207, 651.208 and 651.209 changing license expiration dates to expiring on last day of birth month of licensee rather than each even-number year in the fall.
9. Discuss concerns raised regarding lack of availability of accredited firearms providers to review/analyze defense casework and consider options for addressing same.
10. Update from the Texas Association of Crime Laboratory Directors.
11. Consider proposed agenda items for next quarterly Committee meeting.
12. Schedule of future Committee quarterly meetings: April 25, 2024 and July 25, 2024.
13. Hear public comment.
14. Adjourn.

**If you have any questions, please contact Cristabel Bodden at (512) 936-0770 or [cristabel.bodden@fsc.texas.gov](mailto:cristabel.bodden@fsc.texas.gov). Persons with disabilities who plan to attend a Commission meeting and need assistance should contact Cristabel Bodden at least seven (7) business days prior to the meeting so arrangements may be made.**