

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

Virtual Meeting Conducted by Zoom

205 W. 14th Street

Austin, Texas 78701

Friday, November 3, 2023

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

The meeting can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/@TexasCourts>

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Judge Sid Harle, Chairman
 - B. Regulatory Services Division Report – Jeff Rinard, Commission Director
- IV. Approval of Prior Commission Meeting Minutes from August 4, 2023
- V. Approval of Commission Settlement Actions and Issuance of Final Order

Guardianship Certification

- A. In the Matter of Francisco Cisneros, Cause No. 0482

Court Reporter Certification

- B. In the Matter of Maggie Estes, Cause No. 0417
- C. In the Matter of Connie Calvert, Cause No. 0443
- D. In the Matter of Thomas McMinn, Cause No. 0448

Process Server Certification

- E. In the Matter of Everett Moore, Cause No. 0404

- VI. Approval of Commission Disciplinary Action, by Default, and Issuance of Final Order

Process Servers Certification

- A. In the Matter of Daniel Garcia, Cause No. 0400
- B. In the Matter of Angela Elemen, Cause Number 0418
- C. In the Matter of David Hulkewicz, Cause Number 0426
- D. In the Matter of Lindra Jackson, Cause Number 0429
- E. In the Matter of Ira Diggs, Cause Number 0460
- F. In the Matter of Christina Boger, Cause Number 0499

- G. In the Matter of Christina Boger, Cause Number 0569

- VII. Advisory Board Complaint Review Committee Recommendations to Dismiss Complaints
 - Court Reporters Certification
 - A. In the Matter of Sachiko Nagao, Cause No. 0415

 - Process Servers Certification
 - B. In the Matter of DeAnna Dresco, Cause No. 0384

- VIII. Administrative Dismissal of Complaints
 - Process Servers Certification
 - A. In the Matter of Cause No. 0398
 - B. In the Matter of Cause No. 0402
 - C. In the Matter of Cause No. 0423
 - D. In the Matter of Cause No. 0428
 - E. In the Matter of Cause No. 0433
 - F. In the Matter of Cause No. 0434

 - Court Reporters Certification
 - G. In the Matter of Cause No. 0438
 - H. In the Matter of Cause No. 0454
 - I. In the Matter of Cause No. 0559
 - J. In the Matter of Cause No. 0573

 - Guardianship Certification
 - K. In the Matter of Cause No. 0600

- IX. Request for Reconsideration on Administrative Dismissal of Complaints
 - Process Servers Certification
 - A. In the Matter of Cause No. 0431

 - Court Reporters Certification
 - B. In the Matter of Cause No. 0573

- X. Request for Reconsideration of Denial of Process Server Application for Certification from Applicant Douglas Matthys – CLOSED SESSION

- XI. Administrative Matters Relating to the Commission
 - A. Update on Adopted Commission Rules
 - B. Update on Adopted Court Reporters Uniform Format Manual
 - C. New Court Reporters Advisory Board Members
 - D. Guardianship Update
 - E. Next Commission Meeting – Friday, February 2, 2024

- XII. Public Comment *Comments will be limited to no more than three minutes*
- XIII. Closing Remarks
- XIV. Adjournment

The Commission may meet in closed session pursuant to Section 8 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.