

**COMPLAINT REVIEW COMMITTEE
OF THE
COURT REPORTER CERTIFICATION ADVISORY BOARD
Meeting Agenda**
(Virtual Meeting conducted by ZOOM)

Tom C. Clark Building
205 W. 14th Street
Austin, Texas 78701
Friday, September 29, 2023
(2 p.m. Until Adjournment)

The Court Reporter Complaint Review Committee will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

This meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/@TexasCourts>

Participants will be placed in virtual waiting room until their matter is before the Committee.

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks
- III. Complaints
 - A. In the Matter of Sachiko Nagao, Cause No. 0415
- IV. Selection of Complaint Review Committee Member to Attend Commission Meeting (November 3, 2023)
- V. Future Meeting (TBD)
- VI. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comments with your name and phone number to compliance@txcourts.gov by 5:00 p.m. on September 28, 2023 with "Public Comment" noted in subject line).
- VII. Adjournment

A quorum of the Court Reporters Advisory Board may serve on the Complaint Review Committee. A quorum of the Board may meet as a Committee and deliberate on matters on the agenda before the Committee.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or compliance@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.