

**COMPLAINT REVIEW COMMITTEE
OF THE
PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda
(Virtual Meeting Conducted by ZOOM)**

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street
Austin, Texas 78701
Thursday, March 23, 2023
(1 p.m. Until Adjournment)

The Process Servers Complaint Review Committee will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

This meeting will be held by Zoom and the public can view on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

Members of the public who wish to make public comment may participate in this meeting by visiting: <https://txcourts.zoom.us/j/85876994499>

Participants will be placed in virtual waiting room until their matter is before the Committee.

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks from Chair and Director
- III. Complaints
 - A. In the Matter of Rolando Garza, Cause No. 0338
 - B. In the Matter of Vivian Smith, Cause No. 0339
 - C. In the Matter of Alton Dean Downey, Cause No. 0345
 - D. In the Matter of Gordon Hanna, Cause No. 0360
 - E. In the Matter of Ajaz Khan, Cause No. 0372
 - F. In the Matter of Ajaz Khan, Cause No. 0403
- IV. Selection of Complaint Review Committee Member to Attend JBCC (Commission) Meeting – May 5, 2023
- V. Future Meetings (TBD)
- VI. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comment with your name and phone number to jbcc@txcourts.gov by 5:00 p.m. on March 22, 2023 with “Public Comment” noted in the subject line).
- VII. Adjournment

A quorum of the Process Servers Advisory Board serves on the Complaint Review Committee. A quorum of the Board meets as a Committee and deliberates on matters on the agenda before the Committee.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or email: compliance@txcourts.gov five (5) working days prior to meeting so appropriate arrangements

can be made.