

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, November 4, 2022

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/86768026767>

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Judge William Sowder, Vice Chairman
 - B. Regulatory Services Division Report – Jeff Rinard, Director
- IV. Approval of Prior Commission Meeting Minutes from August 5, 2022
- V. Compliance Hearings before the Commission
 - Court Reporters Certification
 - A. In the Matter of Mickey Gisclar, Cause No. 0419
 - B. In the Matter of Norma Rico, Cause No. 0420
 - C. In the Matter of Norma Rico, Cause No. 0425
- VI. Approval of Commission Disciplinary Action, by Default, and Issuance of Final Order
 - Guardianship Certification
 - A. In the Matter of Michael Jobin, Cause No. 0346
- VII. Approval of Agreed Final Orders - Acceptance by Respondent of Penalty or Sanction
 - Process Servers Certification
 - A. In the Matter of Christopher Sampa, Cause No. 0268
 - B. In the Matter of Shawn Morgan, Cause No. 0348
- VIII. Advisory Board Complaint Review Committee Recommendations to Dismiss Complaints
 - Process Servers Certification

- A. In the Matter of Thomas Lott, Cause No. 0263
- B. In the Matter of Christopher Lewis, Cause No. 0264
- C. In the Matter of Esmeralda Cerceda, Cause No. 0265
- D. In the Matter of Anthony Barnes, Cause No. 0272

Court Reporters Certification

- E. In the Matter of Robin Washington, Cause No. 0276

IX. Administrative Dismissal of Complaints

Process Servers Certification

- A. In the Matter of Cause No. 0300
- B. In the Matter of Cause No. 0305

Court Reporters Certification

- C. In the Matter of Cause No. 0401
- D. In the Matter of Cause No. 0407
- E. In the Matter of Cause No. 0409
- F. In the Matter of Cause No. 0424
- G. In the Matter of Cause No. 0449
- H. In the Matter of Cause No. 0466
- I. In the Matter of Cause No. 0487
- J. In the Matter of Cause No. 0493

Non-Jurisdictional

- K. In the Matter of Cause No. 0241
- L. In the Matter of Cause No. 0375
- M. In the Matter of Cause No. 0430
- N. In the Matter of Cause No. 0467
- O. In the Matter of Cause No. 0468
- P. In the Matter of Cause No. 0473
- Q. In the Matter of Cause No. 0474
- R. In the Matter of Cause No. 0477
- S. In the Matter of Cause No. 0480
- T. In the Matter of Cause No. 0489
- U. In the Matter of Cause No. 0491
- V. In the Matter of Cause No. 0494

X. Administrative Matters Relating to the Commission

- A. Uniform Format Manual Revisions
- B. Pending Litigation – *Holmgren and Preferred Legal Services, Inc. v. JBCC, Storycloud et. al.* --
CLOSED SESSION to confer with Legal Counsel
- C. Update on Commission Examinations
- D. Update on Guardianship Program and Guardianship Registrations
- E. JBCC Meeting Dates
 - 1. Next JBCC Meeting – Friday, February 3, 2023

XI. Public Comment *Comments will be limited to no more than three minutes*

XII. Closing Remarks

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe by calling (512) 475-4368 and pressing option #6 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.

