

**JUDICIAL BRANCH CERTIFICATION COMMISSION**

**Commission Meeting Agenda**

Third Court of Appeals  
Price Daniel Sr. Building  
209 W. 14th Street, Room 101  
Austin, Texas 78701  
Friday, August 5, 2022  
(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items:

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome – Judge Sid Harle, Chairman
  - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
- IV. Approval of Prior Commission Meeting Minutes from May 6, 2022
- V. Approval of Commission Disciplinary Action, by Default, and Issuance of Final Order from Complaints
  - Process Servers Certification
    - A. In the Matter of Rayquel Branch, Cause No. 0240
    - B. In the Matter of Rayquel Branch, Cause No. 0262
    - C. In the Matter of Ronald Harris, Cause No. 0249
    - D. In the Matter of Denise La Fleur, Cause No. 0250
    - E. In the Matter of Denise La Fleur, Cause No. 0266
    - F. In the Matter of Shawn Morgan, Cause No. 0283
  - VI. Approval of Agreed Final Orders - Acceptance by Respondent of Sanction/Administrative Penalty
    - Process Servers Certification
      - A. In the Matter of Leopold Sanchez, Cause No. 0224
      - B. In the Matter of Rebecca Schuster, Cause No. 0251
  - VII. Administrative Dismissal of Complaints
    - Process Servers Certification
      - A. In the Matter of Cause No. 0193
    - Court Reporters Certification
      - B. In the Matter of Cause No. 0445
      - C. In the Matter of Cause No. 0458

Non-Jurisdictional

D. In the Matter of Cause No. 0351

E. In the Matter of Cause No. 0416

- VIII. Request for Reconsideration on Denial of Process Server Application for Certification from Applicant Henry Willms – CLOSED SESSION
- IX. Administrative Matters Relating to the Commission
- A. Pending Litigation – *Holmgren and Preferred Legal Services, Inc. v. JBCC, Storycloud et. al.* -- CLOSED SESSION to confer with Legal Counsel
  - B. Update on JBCC Examinations
  - C. Update on Guardianship Program and Guardianship Registrations
  - D. Advisory Board Meetings – July 14, 2022
    - 1. Process Server Advisory Board Update
    - 2. Licensed Court Interpreter Advisory Board Update
  - E. JBCC Meeting Dates
    - 1. Next JBCC Meeting – Friday, November 4, 2022
- X. Public Comment \*Comments will be limited to no more than three minutes\*
- XI. Closing Remarks
- XII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.