



Office of Court Administration

Jury Charges and Sentences in Capital Cases

Texas Government Code, Sec. 72.087(c)

Instructions

The judge or clerk of a court must submit to the Office of Court Administration (OCA) a written record of **any case involving the trial of a capital offense before a jury**, whether or not the death penalty was sought, **or any case in which the defendant is found guilty of a capital offense by a judge and is sentenced by a jury**.

The record must be submitted to OCA **not later than the 30th day after the date the judgment of conviction or acquittal is entered in the case and must contain:**

- (1) **if the defendant was found guilty or not guilty by a jury**, send a copy of the judgment and a copy of the trial court's charge to the jury;
- (2) **if the sentencing proceedings were also held before a jury**, send a copy of the trial court's charge to the jury to determine the defendant's sentence;
- (3) if the defendant was **found guilty by a judge but the sentencing proceedings were held before a jury**, send a copy of the judgment and a copy of the trial court's charge to the jury to determine the defendant's sentence.

Documents may be emailed to JudInfo@txcourts.gov, faxed to (512) 463-1648 or mailed to the following address:

Office of Court Administration
Attention: Judicial Information
P O Box 12066
Austin, TX
78711-2066

Shortly after they are received, these documents will be posted at:

<http://www.txcourts.gov/judicial-data/statistics-other-data/jury-charges-sentences-in-capital-cases.aspx>.

Questions about this reporting requirement may be directed to JudInfo@txcourts.gov.