

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, November 5, 2021

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/95031252337>

Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Judge Sid Harle, Chairman
 - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
- IV. Approval of Prior JBCC Meeting Minutes from August 6, 2021
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints

Process Servers Certification

- A. In the Matter of Isaac Espinoza, Cause No. 0182
- B. In the Matter of Janie Kessler, Cause No. 0190
- C. In the Matter of LaShundra Autrey, Cause No. 0207

- VI. Approval of Agreed Final Orders - Acceptance by Respondent of Sanction/Administrative Penalty

Process Servers Certification

- A. In the Matter of Maria Rodriguez, Cause No. 0169
- B. In the Matter of Billy McNutt, Cause No. 0183

- VII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Certification

- A. In the Matter of Maria Becerra, Cause No. 0213
- B. In the Matter of Heather McKenzie, Cause No. 0214

- C. In the Matter of Joe Flores, Cause No. 0222
- D. In the Matter of Gerald Bynum, Cause No. 0337

VIII. Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 0379
- B. In the Matter of Cause No. 0380
- C. In the Matter of Cause No. 0389
- D. In the Matter of Cause No. 0393

Guardianship Certification

- E. In the Matter of Cause No. 0364
- F. In the Matter of Cause No. 0371
- G. In the Matter of Cause No. 0392

IX. Administrative Matters Relating to the JBCC

- A. Proposed JBCC Rules Update
- B. Update on Court Reporter Reciprocity Outreach
- C. Update on JBCC Examinations
 - 1. LCI and Guardian Online Written Exams
 - 2. LCI Oral Exam Administered in El Paso, Texas
- D. Update on Guardianship Program and Guardianship Registrations
- E. JBCC Meeting Dates
 - 1. Next JBCC Meeting – Friday, February 4, 2022

- X. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comments with your name and phone number to jbcc@txcourts.gov by 5:00 p.m. on November 4, 2021 with “Public Comment” noted in subject line.)

XI. Closing Remarks

XII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.