

**JUDICIAL BRANCH CERTIFICATION COMMISSION**

**Commission Meeting Agenda**

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, May 7, 2021

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin/>.

An electronic copy of the agenda is available on the Commission's website at <http://www.txcourts.gov/jbcc/meetings-agendas>.

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/91375876382>.

Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
  - A. Welcome – Judge Sid Harle, Chairman
    1. Hon. Cathleen Stryker, 224th District Court, Bexar County - Presiding Officer, Court Reporters Advisory Board
    2. Shari Krieger, CSR - Official Court Reporter, Court Reporters Advisory Board
    3. Attorney Laura Angelini – Presiding Officer, Licensed Court Interpreters Advisory Board
  - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
- IV. Approval of Prior JBCC Meeting Minutes from February 5, 2021
- V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints

Process Servers Certification

- A. In the Matter of Ariele London, Cause No. 0144 (JBCC Denial of Agreed Order 2/5/2021)
- B. In the Matter of Melissa Woodward King, Cause No. 0159

Licensed Court Interpreters

- C. In the Matter of Jorge Perez-Vinalet, Cause No. 0184

VI. Approval of Agreed Final Orders - Acceptance by Respondent of Sanction/Administrative Penalty

Process Servers Certification

- A. In the Matter of Douglas Hubbs, Cause No. 0155
- B. In the Matter of Latonya Cooks-Pleasant, Cause No. 0165

Licensed Court Interpreters

- C. In the Matter of Claudia Palma Rubin de Celis, Cause No. 0220
- D. In the Matter of Claudia Palma Rubin de Celis, Cause No. 0221

VII. Administrative Dismissal of Complaints

Guardianship Certification

- A. In the Matter of Cause No. 0293
- B. In the Matter of Cause No. 0342
- C. In the Matter of Cause No. 0347

Court Reporters Certification

- D. In the Matter of Cause No. 0258
- E. In the Matter of Cause No. 0322
- F. In the Matter of Cause No. 0336
- G. In the Matter of Cause No. 0298

VIII. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause No. 0298
- B. In the Matter of Cause No. 0289
- C. In the matter of Cause No. 0296
- D. In the Matter of Cause No. 0299

IX. Request for Reconsideration on Denial of Guardian Application for Certification from Applicant Shondrea Harroon

X. Administrative Matters Relating to the JBCC

A. Court Reporters Advisory Board Meeting – April 29, 2021

1. Commission Approval on Board Recommendations for (2) Appointments to Court Reporters Complaint Review Committee:

- a. Deborah Hamon, CSR 4473 (Official Court Reporter Member)
- b. Shari Krieger, CSR 4954 (Alternate Official Court Reporter Member)

2. Board Appointment - Court Reporter Uniform Format Manual Committee (no action required):

- a. Shari Krieger, CSR 4954

3. Commission Approval on Board Recommendations to Approve Court Reporter School Curriculums:

- a. University of Houston - Downtown
- b. Odessa College

- B. Update on Court Reporter Reciprocity Outreach - California
- C. Status on Guardianship Program and Guardianship Registrations
- D. JBCC Meeting Dates

- 1. Next JBCC Meeting – Friday, August 6, 2021

- 2. Proposed Meeting Dates for FY 2022:

- Friday, November 5, 2021
    - Friday, February 4, 2022
    - Friday, May 6, 2022
    - Friday, August 5, 2022

XI. Public Comment \*Comments will be limited to no more than three minutes\*  
(Please email public comments with your name and phone number to [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) by 5:00 p.m. on May 6, 2021 with “Public Comment” noted in subject line)

XII. Closing Remarks

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

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Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or [jbcc@txcourts.gov](mailto:jbcc@txcourts.gov) within five (5) working days prior to the meeting to make appropriate arrangements.