

COVID-19 OPERATING PLAN FOR THE GARRETT MUNICIPAL COURT

2. Public common areas, including breakrooms, have been closed to the public.
3. The maximum number of persons permitted in the gallery of each courtroom has been determined and posted. The maximum capacity of the courtroom will be monitored and enforced by court staff.
4. Seating is limited to every other row.
5. In the courtroom, the counsel tables, witness stand, Judge's bench, clerk, and bailiff seating have been arranged in such a way so that there is social distancing of at least 6 feet between each space.

Hygiene

1. Tissues have been placed in the courtroom.
2. The Department of State Health Service's "Stop the Spread of Germs Flyer" has been posted in multiple locations of the court building.

Screening

1. When individuals attempt to enter the court building, court security staff will ask the individuals if they are feeling feverish, have a cough, shortness of breath, or difficulty breathing, or have been in close contact with a person who is confirmed to have COVID-19. Individuals who indicate yes to any of these questions will be refused admittance to the court building and receive accommodations, such as resetting their proceeding.

Face Coverings

1. All individuals entering the court building are recommended, but not required, to wear face coverings at all times.

Other

Staff will adhere to all social distancing requirements and will be spread out to meet all guidelines. Colored tape has been placed every six feet in our lobby to maintain public social distancing. Additionally, seating in the courtroom will be spaced in order to meet social distancing guidelines.

All customer service windows in the court lobby are fitted with solid ballistic glass that substantially limits airflow between defendants and clerks. This will greatly reduce exposure. Additionally, court staff will limit the number of individuals entering the building in accordance with federal, state and local guidelines.

I have attempted to confer with all judges regarding this Operating Plan. I will ensure that all court participants in the court building covered by this Operating Plan conduct proceedings consistent with the plan.

JUDGE CHRIS MACON

