

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, August 7, 2020

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

This meeting will be hosted virtually using Zoom, then streamed live on YouTube on the Texas Court Channel at <https://www.youtube.com/channel/UCXL2s3c1yw1I6Z4SLLuhAhg/>.

An electronic copy of the agenda is now available on the Commission's website at <http://www.txcourts.gov/jbcc/meetings-agendas>.

Members of the public will have access and a means to participate in this meeting, by two-way communication, by visiting:

<https://txcourts.zoom.us/j/95830226735>

For public participants, please use the "Raise Hand" feature in Zoom to indicate that you wish to speak during the meeting. Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Judge Sid Harle, Chairman
 - B. Regulatory Services Division Report - Jeff Rinard, EPRS Director

IV. Approval of Prior JBCC Meeting Minutes from May 1, 2020

V. Disciplinary Hearings

Process Servers Certification

A. In the Matter of Arthur 'Kurt' Zepf III , Cause No. 0027

VI. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints

Court Reporters Certification - December 6, 2019

A. In the Matter of Jodi Wells, Cause No. 177

Process Servers Certification – March 14, 2019
B. In the Matter of Brittney Woodhall, Cause No. 0099

VII. Approval of Agreed Final Orders - Acceptance by Respondent of Sanction/Administrative Penalty

Process Servers Certification – September 19, 2019, December 12, 2019
A. In the Matter of Sharon Cardwell, Cause No. 0121
B. In the Matter of Ruben Lara, Cause No. 0132

VIII. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Court Reporters Complaint Review Committee – December 6, 2019
A. In the Matter of Robert Thomas, Cause No. 0164 (postponed May 1, 2020)

Licensed Court Interpreters – June 5, 2020
B. In the Matter of Claudia Palma Rubin de Celis, Cause No. 0232

IX. Administrative Dismissal of Complaints

Court Reporters Certification
A. In the Matter of Cause No. 252
B. In the Matter of Cause No. 255
C. In the Matter of Cause No. 257
D. In the Matter of Cause No. 271

Process Servers Certification
E. In the Matter of Cause No. 0095
F. In the Matter of Cause No. 0228
G. In the Matter of Cause No. 0277

Guardianship Certification
H. In the Matter of Cause No. 0150
I. In the Matter of Cause No. 0245

X. Administrative Matters Relating to the JBCC

- A. Twelfth Emergency Order, Misc. Docket No. 20-9059, JBCC Expiration Dates Extended to August 15, 2020
- B. Proposed Rules of the Judicial Branch Certification Commission
- C. Report on Court Reporter Reciprocity Outreach - California
- D. Status on Guardianship Program and Guardianship Registrations
- E. Update on JBCC Examinations
- F. Appointment of Vice-Chair of Commission
- G. JBCC Meeting Dates
 - 1. Next JBCC Meeting – Friday, November 6, 2020

XI. Public Comment. *Comments will be limited to no more than three minutes*

(Please email public comments with your name and phone number to jbcc@txcourts.gov by 5:00 p.m. on August 6, 2020 with “Public Comment” noted in subject line. If you wish to provide verbal public comment at the meeting on August 7, 2020, please use the “Raise Hand” feature in Zoom and you will be recognized and given the opportunity to speak.)

XII. Closing Remarks

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.