

**JUDICIAL BRANCH CERTIFICATION COMMISSION  
MINUTES OF THE MEETING**

Third Court of Appeals  
Price Daniel Sr. Building  
209 W. 14th Street, Room 101  
Austin, Texas 78701  
Friday, May 3, 2019  
(10:00 a.m. Until Adjournment)

The meeting of the Judicial Branch Certification Commission (JBCC or Commission) was called to order by Judge Lee Hamilton, Chair, at 10:00 a.m., Friday, May 3, 2019. Members present were Judge Lee Hamilton; Judge Sid Harle; Judge Polly Spencer; Velma Arellano; Don Ford; Anne Murray Moore; and Mark Blenden. Judge William Sowder attended by phone. Judge Victor Villarreal was not in attendance.

Staff members present were Jeff Rinard, Certification Division Director; Scott Gibson, JBCC General Counsel; Michele Henricks, Compliance Manager; Melinda Saucedo, Investigator; Tyees Holcombe, Judicial Regulatory Assistant; Jilian Stengle, Licensing Manager; Socorro Herrera, Licensing Specialist and Veena Mohan, Assistant Attorney General.

Complaint review committee members attending by phone were Pat Dyer, Process Servers Complaint Review Committee. Kim Tindall, Court Reporters Complaint Review Committee, attended in person.

**Agenda Item III, Opening Remarks**

Judge Hamilton welcomed everyone to the meeting.

Director Jeff Rinard announced the JBCC was approaching its 5<sup>th</sup> year as a commission.

**Agenda Item IV, Approval of Prior Meeting Minutes**

The February 1, 2019 minutes were approved.

Assistant Attorney General Veena Mohan presented agenda items V, VI, VII, VIII, and IX.

**Agenda Item V. Approval of JBCC Disciplinary Action, by Default, and Issuance of Final Order from Complaints**

**Court Reporters Certification and Court Reporting Firm Registration –  
September 21, 2018**

**A. In the Matter of Fox Reporting, Cause No. 0061**

The Respondent accepted the sanction and the matter was postponed until August 2, 2019 JBCC meeting at which time an Agreed Final Order will be presented to the Commission for consideration.

Upon proper motion and second, the Commission voted to approve disciplinary actions and issuance of Final Orders in the following matters:

**Process Servers Certification – September 27, 2018**

**B. In the Matter of Randy Tijerina, Cause No. 0047**

Sanction: Reprimand, 6 month suspension of certification, and \$250 administrative penalty due within 6 months after the date of the Final Order.

**C. In the Matter of Billy Moreton, Cause No. 0063**

Sanction: Reprimand and \$250 administrative penalty due within 6 months after the date of the Final Order.

**D. In the Matter of Jamie Lively, Cause No. 0043**

**E. In the Matter of Jamie Lively, Cause No. 0077**

**F. In the Matter of Jamie Lively, Cause No. 0083**

Sanction for Agenda Items V, D, E, and F: Revocation of certification and \$3,000 administrative penalty (\$500 per each of 6 rule violations) due within 6 months after the date of the Final Order.

**Agenda Item VI. Approval of Agreed Orders – Acceptance by Respondent of  
Sanction/Administrative Penalty**

Upon proper motion and second, the Commission voted to approve Agreed Order for the following complaints:

**Court Reporters Certification – September 21, 2018**

**A. In the Matter of Cheryl Dixon, Cause Nos. 0029, 0052 and 0053**

Sanction: Revocation of certification for two years after the date of the Final Order

**Agenda Item VII. Advisory Board Complaint Review Committee & Staff  
Recommendations to Dismiss Complaints**

Upon proper motion and second, the Commission voted to dismiss the following complaints:

**Process Servers Complaint Review Committee – March 14, 2019**

**A. In the Matter of Paula Davis, Cause No. 0085**

Complainant Ann Landrum-Stockstill attended by phone.

**B. In the Matter of Teresa Martinez, Cause No. 0089**

Agenda Item VIII. Administrative Dismissals of Complaints

Upon proper motion and second, the Commission ratified administrative dismissal of the following complaints:

Court Reporters Certification and Court Reporting Firms

- A. In the Matter of Cause No. 0034
- B. In the Matter of Cause No. 0045
- C. In the Matter of Cause No. 0115

Process Servers Certification

- D. In the Matter of Cause No. 0037
- E. In the Matter of Cause No. 0100
- F. In the Matter of Cause No. 0116

Guardianship Certification

- G. In the Matter of Cause No. 0033

Agenda Item IX. Request for Reconsideration on Administrative Dismissal of Complaints

Upon proper motion and second, the Commission affirmed its previous decision to ratify administrative dismissal of the following complaint:

Court Reporters Certification

- A. In the Matter of Cause No. 0117

Agenda Item X. Petition Requesting Permission to take Guardianship Exam for 5<sup>th</sup> Time

- A. David E. Gomez

David E. Gomez attended by phone. Upon proper motion and second, the Commission voted to approve the petition requesting permission to take the Guardianship exam for the 5<sup>th</sup> time.

Agenda Item XI. Administrative Matters Relating to the JBCC

Jeff Rinard, Certification Division Director, gave an update on the following agenda items:

- A. Update on Court Reporters Advisory Board Efforts to Address Court Reporter Shortage (February 22, 2019)
  - 1. Endorsements/Reciprocity
  - 2. Provisional Certifications/Apprenticeships
  - 3. Review of Statement of Proficiency
  - 4. List of Substantially Equivalent States
- B. Guardianship Registration

- C. Spanish Guardianship Training
- D. Guardianship Compliance Project
  
- E. JBCC Meeting Dates
  - 1. Next JBCC Meeting – Friday, August 2, 2019
  - 2. Proposed JBCC Meeting Dates for FY 2020:
    - Friday, November 1, 2019
    - Friday, February 7, 2020
    - Friday, May 1, 2020
    - Friday, August 7, 2020

Agenda Item XII. Public Comment

The following individuals gave public comment:

- Keith Oakley, TEXDRA
- Shari Krieger, President, TCRA

Agenda Item XIII. Closing Remarks from Chair

Judge Hamilton expressed appreciation for the court reporters' devotion to their profession and recognized the importance of their work in the court system and the state of Texas.

Agenda Item XIV. Adjournment

The meeting was adjourned at 11:03 a.m.



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Judge Lee Hamilton, Chair

8-2-19

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Date