

# **TEXAS FORENSIC SCIENCE COMMISSION - AGENDA**

**DECEMBER 7, 2007 - 9:30 A.M.**

**OMNI HOUSTON HOTEL – Churchill Salon  
Four Riverway, Houston, Texas 77056**

**During this meeting, the Commission may consider and take action on the following items:**

**9:30 A.M. – OPENING COMMENTS (Bassett)**

**STAFFING (Hampton, Hamilton & SHSU Liaison)**

- Staffing for TFSC - Update
- Location of Home Office for TFSC
- Assignment of Tasks for Commission Members  
Regarding Staffing, Office and Other Administrative Needs
- Discussion of Procedures for Hiring Staff Person

**WEBSITE (Eisenberg)**

- Webmaster for SHSU (name?)
- Update on Progress with Timetable
- Discussion of website options

**BREAK**

**NOON – LUNCH (Provided)**

**REVIEW OF COMMISSION MEMBER TRAINING/ISSUES (Bassett)**

- Submission of Personal Financial Statements
- Open Records/Open Meetings Act Training

**INFORMATION REGARDING COMPARABLE COMMISSIONS FROM  
OTHER STATES**

- Information from Public Members
- Any other information
- Discussion

**VACANCY ON TFSC – Possible Replacement/Filling of Vacancy**

**PROCEDURES/POLICIES FOR MOVING FORWARD (Bassett, Levy)**

- Review of Enabling Statute
- Investigations versus System for Reporting
- Existing Complaints – Review and Discuss
- Future Plans/Timetables for Implementation of Process

**SCHEDULING/LOCATION FOR FUTURE MEETINGS &  
AGENDA FOR FUTURE MEETINGS**

**CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN**